

## OVERVIEW AND SCRUTINY COMMITTEE – WORK PROGRAMME 2025/2026

| February 2026  |   |                     |                  |              |
|--|---|---------------------|------------------|--------------|
| <b>Capital Strategy 2026/2027</b>  | To review the Capital Strategy for 2026-2027 and make any recommendations to Full Council       | Scrutiny            | Cllr L Shires    | FC           |
| <b>Draft Revenue Budget 2026-2027</b>  | To review the draft Budget proposals for 2026-2027 and make any recommendations to Full Council | Scrutiny            | Cllr L Shires    | FC           |
| <b>Medium Term Financial Strategy 2026 onwards</b>                                       | Pre-scrutiny of an early draft of the MTFS – making recommendations to Cabinet                  | Annual Pre-scrutiny | Cllr L Shires    | Full Council |
| <b>Non-Domestic Business rates Policy 2026/2027</b>                                      | To review the Policy and make recommendations to Full Council                                   | Annual overview     | Cllr L Shires    | Full Council |
| March 2026   |   |                     |                  |              |
| <b>Budget Monitoring P10 2025-2026</b>   | To review the BM report and make any recommendations to Cabinet                                 | Cyclical overview   | Cllr L Shires    | Cabinet      |
| <b>Reporting progress implementing Corporate Plan 2023-27 Action Plan – to end of Q3</b> | To review the Council's performance and make any recommendations to Cabinet                     | Quarterly scrutiny  | Cllr T Adams     | Cabinet      |
| <b>NHOSC Report</b>  | Update from recent NHOSC meeting  | Quarterly           | Cllr V. Holliday | Scrutiny     |
| April 2026   |   |                     |                  |              |

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**Scrutiny** - a more in-depth approach, 'drilling down' into key areas of concern, evaluating proposals and making recommendations to Cabinet/Council

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| <b>O&amp;S Scoping Session</b>                    | For the Committee to consider and plan what items meet the criteria set out for scrutiny and to feed into the work programme calendar. | Annual<br>Private session | DSGO         | O&S |
| <b>Homelessness &amp; Rough Sleeping Strategy</b> | Scrutiny of the Homelessness & Rough Sleeping Strategy – making recs to Full Council.<br><i>This item is going to Cabinet in April</i> | Scrutiny                  | Cllr J Boyle | FC  |

|   | <b>Future Items</b>   |                                 |                       |                       |
|---|---|---------------------------------|-----------------------|-----------------------|
| <b>Topic</b>                              | <b>Purpose</b>  | <b>When</b>                     | <b>Cabinet Member</b> | <b>Decision Maker</b> |
| <b>Local Government Reorganisation</b>    | To feed into the LGR process at key stages, making any recs to Full Council – this will be added to the programme on a rolling basis – as and when required.                  | Autumn 2025 onwards<br>overview | Cllr T Adams          | Full Council          |
| <b>FLASH</b><br>( <i>may slip – tbc</i> ) | To assess the framework agreement for the Fakenham Leisure and Sports Hub and receive an update on the project<br><i>No date when this might be in so may slip to Apr/May</i> | scrutiny                        | Cllr L Withington     | Cabinet/ Lead Officer |
| <b>Substance Abuse</b>                    | Scoping required. To consider the piece of work by Cllr Shires and if the Committee could add any value to it.  | overview                        | Cllr L Shires         | O&S                   |

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| <b>Asset Management Plan</b><br><i>(Slipped, spring at earliest, impacted by LGR) TBC</i>          | To make recommendations to Full Council<br><i>Slipped to Autumn – needs to be updated to include changes needed to reflect impact of LGR and Audit recs.</i>  | Review of AMP scrutiny | Cllr L Shires     | Scrutiny Full Council |
| <b>Housing Benefit Debt Recovery Report</b><br><i>July 2026 – if needed.</i>                       | To make recommendations to Full Council   | scrutiny               | Cllr W Fredericks | Scrutiny Full Council |
| <b>Overview of NNDC Workforce</b><br><i>(slipped to July at earliest as awaiting LGR decision)</i> | Through a Financial and Transformational 'lens'<br><i>Impact of LGR, transformation to Unitary – impact on service delivery and morale</i><br><i>How vacancies are managed, how agency staff are used, what work the council does to recruit staff, as well as the impact of vacancies, especially key staff, on the Council's service delivery and budget.</i> | (scrutiny)             | Cllr T Adams      |                       |
| <b>Public Transport and speed limits</b>   | Invite the portfolio holder for transport and Highways to discuss speed limits and public transport in North Norfolk  | (scrutiny)             | N/A               | O&S                   |
| <b>Ambulance Response Times</b>  | To follow-up and review ambulance response times and to also consider the closure of community facilities.  | (scrutiny)             | N/A               | O&S                   |
| <b>Dentists</b>  | To review access to local NHS dentist services for local people   | (scrutiny)             | N/A               | O&S                   |
| <b>May 2026</b>  |   |                        |                   |                       |

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| <b>Reporting progress<br/>implementing Corporate Plan<br/>2023-27 Action Plan – to end of<br/>Q4</b>   | To review the Council's performance and make any recommendations to Cabinet  | Quarterly<br>scrutiny           | Cllr T Adams     | Cabinet  |
| <b>June 2026</b>   |  |                                 |                  |          |
| <b>Anglian Water</b>   | Progress report on AW actions following December Meeting   | Scheduled<br>Update<br>overview | Cllr H Blathwayt | O&S      |
| <b>NHOSC Report</b>  | Update from recent NHOSC meeting   | Quarterly                       | Cllr V Holliday  | Scrutiny |
| <b>Rural England Prosperity Fund</b><br><i>Worth considering seeing later (June/July) so Economic Growth have time to evaluate and consider impact as otherwise scheme would only just have ended.</i> | PH for Sustainable Growth reports back with an update position on a selection of businesses across a variety of sectors in 12 months' time, including an on the benefits achieved from the funding.                                    | overview                        | Cllr J Toye      | O&S      |
| <b>September 2026</b>  |  |                                 |                  |          |
| <b>Police &amp; Crime Commissioner – Review of Police and Crime Plan</b>   | The PCC to attend the Committee to provide an overview of the Police & Crime Plan and respond to questions. <i>Possibly with the additional focus of looking at the transition, and transfer of duties, to the new Mayoral office.</i> | Annual<br>Update<br>overview    | N/A              | Scrutiny |
| <b>Budget Monitoring P4</b>  | To review the BM report and make any recs to Cabinet   | Cyclical<br>overview            | Cllr L Shires    | Cabinet  |

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| <b>Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q1</b> | To review the Council's performance and make any recommendations to Cabinet<br><i>It may be worth considering this in conjunction with the BM report as they both focus on monitoring performance.</i>                                  | Quarterly overview          | Cllr T Adams    | Cabinet          |
| <b>NHOSC Report</b>   | Update from recent NHOSC meeting  | Quarterly                   | Cllr V Holliday | Scrutiny         |
| <b>October 2026</b>   |   |                             |                 |                  |
| <b>O&amp;S Annual Report 2023-2025</b>  | To recommend to Full Council the Committee's Annual report summarising its key achievements and highlighting any issues over the previous two years   | Annual overview             | N/A             | O&S Full Council |
| <b>Budget Setting 2027/2028</b>   | To consider how the Committee wants to feed into the Budget setting process for 2026/2027 – including pre-scrutiny of key reports such as the MTFS<br><i>Agree date for Budget setting workshop/discussion – possibly with Cabinet?</i> | Annual Pre-scrutiny/scoping | Cllr L Shires   | Full Council     |
| <b>November 2026</b>  |   |                             |                 |                  |
| <b>Budget Monitoring P6</b>   | To review the BM report and make any recs to Cabinet  | Cyclical overview           | Cllr L Shires   | Cabinet          |

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| <b>Fees &amp; Charges 2026/2027</b>   | To review the Fees & Charges and make recs to Full Council   | Annual scrutiny           | Cllr L Shires    | Full Council |
| <b>Car Park Fees &amp; Charges</b>  | To Consider and make recommendations to Cabinet  | Annual scrutiny           | Cllr L Shires    | Cabinet      |
| <b>December 2026</b>  |  |                           |                  |              |
| <b>Council Tax Discount Determinations 2027/2028</b>                                    | To review the CT Discount Determinations and make recs to Full Council                                     | Annual overview           | Cllr L Shires    | Full Council |
| <b>Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q2</b> | To review the Council's performance and make any recommendations to Cabinet                                | Quarterly scrutiny        | Cllr T Adams     | Cabinet      |
| <b>NHOSC Report</b>   | Update from recent NHOSC meeting   | Quarterly overview        | Cllr V Holliday  | Scrutiny     |
| <b>Anglian Water</b>  | Progress report on AW actions following June Meeting   | Scheduled Update overview | Cllr H Blathwayt | O&S          |
| <b>Budget Savings Early pre-scrutiny of Budget proposals 2027-2028</b>                  | To consider savings proposals for 2027/28 and make any recs to Cabinet ahead of the Budget setting process | Annual Pre-scrutiny       | Cllr L Shires    | Cabinet      |
| <b>Draft Revenue Budget 2027-2028</b>   | To consider making recommendations to Cabinet on the draft revenue budget.                                 | Annual Pre-scrutiny       | Cllr L Shires    | Cabinet      |
| <b>January 2027</b>   |  |                           |                  |              |

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